



Minutes of the Annual General Meeting held on 29 July 2018

The AGM was held at Janine Longy's home, 2444 Camelot Road on the 29 July 2018. A quorum was established.

The Agenda, Minutes of the AGM held on the 23 July 2017; the President's Report, Treasurer's Report and Financial Statements, both the existing and proposed Constitution and Bylaws and the 2018-2019 Nomination Committee Report were distributed before the meeting. Printed copies of all reports were available at the meeting.

The meeting was called to order by President, Bronwyn Taylor, at 3:40 p.m.

Approval of the Agenda:

It was moved by Elaine Lewis and seconded by Pearl Arden "To approve the Agenda as presented".
Carried

Approval of the 2016 AGM minutes:

It was moved by Merry Hallsor and seconded by Jonathan Stoppi "To approve the minutes of the 2017 AGM held on the 23 July 2017". Carried

President's Report:

The president's report had been circulated before the meeting. In her address to members president, Janine Longy summarized the main points and talked about why our profits are lower than the previous year. Production expenses have increased. We missed a performance due to a church event and the selection of plays perhaps was not as "catchy".

Accomplishments during the 2017-2018 season include: updating the Policies and Customs document and an orientation document for cast and crew; completing reorganization of the dressing rooms and props storage and installing new keypad locks on the dressing room doors; purchasing new spotlights; installing under stage lighting; purchasing a new saw, a new amplifier, a Bluetooth speaker, and a MAC laptop to run the sound system. Long and McQuade reviewed the sound system and made suggestions for improvements and both St Luke's Players and the church successfully publicized shows and event using our outside sign.

During the 2018-19 season we plan to: continue revision of the production and technical manuals, meet with Directors and Assistant Directors to improve production communication; mentor and conduct workshops or cast and crew; continue with improvements to our sound and lighting systems and to finalize some of the initiatives with St Luke's Church such as creating a sound booth, installing a TV in the lobby and soundproofing the kitchen.

The President's Report was accepted as distributed.

Treasurer's Report:

The Treasurer's Report and Financial Statements were distributed prior to the meeting. To summarize: at the end of the year after paying a donation of \$17,000 to St. Luke's Church, the Players will have \$48,000 in the bank. Overall the financial performance was not as good as the previous year. Income was down by \$2,300, mostly due to the financial success of "A Murder is Announced" in the previous season. Expenses were up by \$4,992. This was due mostly to an increase in paid advertising. The overall profit was \$7,292 less than the previous year. It is looking so far as though Season Ticket sales for the next season will be about the same as last year.

SLP invested \$7,382 on assets during the year. This included: two new LED spotlights (\$1,580); a new MAC computer donated by Bill and Geli Bartlett (\$2,625); renovations to the dressing rooms (\$1,324); a new table saw (\$393) and upgrades to the sound equipment mostly for a new amplifier (\$586).

\$5,000 has been transferred to the Asset replacement/ maintenance account to allow for further acquisitions etc. for the next fiscal year and \$30,000 has been transferred into a term deposit account which will earn interest at a rate of 1.65%.

The Treasurer's Report was accepted as distributed.

Changes to the Constitution and Bylaws:

The Constitution and Bylaws had to be changed to conform with the 2016 changes to the Societies Act. At the same time, the bylaws were reformatted, the wording was updated, and some changes were made. The existing and proposed Constitution and Bylaws were distributed at the 2017 AGM and again with the handout for the 2018 AGM.

There was a question about Article 18 of the Bylaws which states that the Auditor is appointed at the AGM. This has not changed but the fact that the Auditor can no longer be a member was added. (Previously, the Auditor could be a member but not on the executive). It was decided that if this proves to be a problem, it will be addressed at the next AGM.

It was moved by Merry Hallsor and seconded by Judy Bell "To accept the changes to both the Constitution and the Bylaws of St Luke's Players". Carried

Election of Officers for the 2017-2018 season:

The election was presided over by Daniel Fournier, Rector, St Luke's Church.

Before the election of each office, candidates for election who were at the AGM were given an opportunity to say what they had enjoyed most about their time on the executive during the 2017-2018 season and what they will bring to the office for which they were nominated. All candidates took advantage of this time and Merry Hallsor and Wendy Cornock read statements from the candidates who could not attend.

Candidate for President: Janine Longy

There was a call for nominations from the floor. There were none, Janine was declared acclaimed as President.

Candidate for Vice President: Michael King

There was a call for nominations from the floor There being none, Michel was declared acclaimed as Vice President.

Candidate for Secretary: Susan Nicholl

There was a call for nominations from the floor. There being none, Susan was declared acclaimed as Secretary.

Candidate for Treasurer: Mike Chadwick

There was a call for nominations from the floor. There being none, Mike was declared acclaimed as Treasurer.

Candidates for Members at Large (five positions): Geli Bartlett
Maegan Bercovici
Geoff Davidson
Sheila McKenzie
Neville Owen
Beverly van Druten-Blais
Bronwyn Taylor

There was a call for nominations from the floor. Terry Oliver was nominations and took advantage of this opportunity to address the membership. Ballots were distributed, and the members voted for up to five candidates for the office of Members at Large. After the votes were tabulated, the following candidates were declared the Members at Large for the 2018-2019 season.

Geli Bartlett
Maegan Bercovici
Neville Owen
Beverly van Druten-Blais
Bronwyn Taylor

It was moved by Geli Bartlett and seconded by Jonathan Stoppi "To destroy the ballots". Carried

Janine Longy once again assumed the chair.

Any Other Business:

President Janine Longy asked for ideas to celebrate our 70th anniversary. Vinnie Chadwick volunteered to form a committee.

John Crickman volunteered to audit the 2017-2018 finances.

It was moved by Vinnie Chadwick and seconded by Wendy Cornock "To accept John Crickman as auditor for 2017-2018". Carried

Announcements:

Janine presented Daniel Fournier with a cheque for \$17,000 in appreciation for generously sharing the church facilities and resources with St Luke's Players.

Adjournment:

It was moved by Pearl Arden and seconded by Judy Bell "To adjourn the meeting". Carried.

The meeting adjourned at 4:20 p.m.